



DEFENSE LOGISTICS AGENCY
DEFENSE CONTRACT MANAGEMENT COMMAND
8725 JOHN J. KINGMAN ROAD, SUITE 2533
FT. BELVOIR, VIRGINIA 22060-6221

IN REPLY
REFER TO

AQOJ

JUN 4 1997


**MEMORANDUM FOR COMMANDERS, DEFENSE CONTRACT MANAGEMENT
DISTRICTS**

SUBJECT: Defense Contract Management Command (DCMC) Memorandum No. 97-009
Request for Membership in the Defense Acquisition Corps (INFORMATION)

This is an INFORMATION memorandum. It expires when content is included in the Defense Logistics Agency's (DLA) Acquisition Career Management Program Regulation. Target Audience: All DCMC acquisition workforce employees.

This memorandum forwards information, prepared by CAHW, on requesting membership in the Defense Acquisition Corps (attached).

To assist the workforce in applying for acquisition corps membership, all necessary application materials are now available on the DCMC Home Page under DCMC Team Initiatives, AQOJ Team. The point of contact for AQOJ is Ms. Carol Collins, DSN 427-2352 or (703) 767-2352, Internet address: carol_collins@hq.dla.mil.


JILL E. PETTIBONE
Executive Director
Contract Management Policy

Attachment





DEFENSE LOGISTICS AGENCY
HEADQUARTERS
8725 JOHN J. KINGMAN ROAD, SUITE 2533
FT BELVOIR, VIRGINIA 22060-6221

Rel Teams -

FEB 20 1997

IN REPLY
REFER TO CAHW

MEMORANDUM FOR COMMANDERS OF DLA PRIMARY FIELD LEVEL ACTIVITIES
ATTN: Civilian Personnel Officers
Workforce Development Directorates

SUBJECT: Requests for Membership in the Defense Acquisition Corps

In order to expedite the processing and notification to employees applying for the Defense Acquisition Corps, the Defense Logistics Agency Acquisition Career Program Board (DLA ACPB), has recommended that we begin accepting applications on a continuous basis rather than setting open periods. Therefore, effective immediately, employees who wish to apply for membership in the Defense Acquisition Corps may do so at any time. The Defense Civilian Personnel Support Office (DCPSO), will process all applications upon receipt and submit them to the DLA ACPB for approval in a timely manner.

This change in process is intended to improve the timeliness of processing membership applications within DLA. You are reminded, however, that that Director, Acquisition Career Management (DACM) processes corps memberships on a quarterly basis. Thus, employees admitted to the corps by the DLA ACPB can expect to receive membership certificates signed by the Under Secretary Defense (Acquisition and Technology) (USD(A&T)), during a quarter in which the DACM and the USD(A&T) normally processes such certificates. This could be more than 3 months after admission. In view of this, we will provide sufficient interim evidence of corps member until the USD(A&T) certificate is provided.

Each field activity is still required to ensure that all application packages are reviewed for completeness and include the proper forms prior to forwarding to DCPSO for processing.

We recommend that you notify your employees concerning these changes as soon as possible.

If you have questions, please contact Ms. Colleen M. Mowery, DCPSO, at DSN 850-5975 or 1-800-458-7903.

SANDRA M. MILLER
Assistant Executive Director
Workforce Effectiveness and
Development Group
Human Resources

CC:
AQOJ
MMBCB
CAAB

